



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

##### 1. Name of the Institution

MES Keveeyam College Valanchery

- Name of the Head of the institution Prof. Dr. Vinod Kumar K.P
- Designation Principal
- Does the institution function from its own campus? Yes
- Phone no./Alternate phone no. 04942644380
- Mobile no 9188440237
- Registered e-mail principal@meskeveeyamcollege.ac.in
- Alternate e-mail principal.meskvmcollege@gmail.com
- Address Valanchery
- City/Town Valanchery
- State/UT Kerala
- Pin Code 676552

##### 2. Institutional status

- Affiliated /Constituent Affiliated
- Type of Institution Co-education
- Location Semi-Urban

- Financial Status **Grants-in aid**
- Name of the Affiliating University **University of Calicut**
- Name of the IQAC Coordinator **Prof.Nisab.T**
- Phone No. **9995845437**
- Alternate phone No. **9995845437**
- Mobile **9188440237**
- IQAC e-mail address **iqac@meskeveeyamcollege.ac.in**
- Alternate Email address **iqac.meskvm@gmail.com**

**3.Website address (Web link of the AQAR (Previous Academic Year)**

<https://meskeveeyamcollege.ac.in/Uploads/Files/AQAR%202021-22.pdf>

**4.Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.meskeveeyamcollege.ac.in/Home/academics/AcademicCalendar>

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 3</b>	<b>A+</b>	<b>3.44</b>	<b>2021</b>	<b>07/09/2021</b>	<b>06/09/2026</b>
<b>Cycle 2</b>	<b>A</b>	<b>3.28</b>	<b>2015</b>	<b>03/03/2015</b>	<b>02/03/2020</b>
<b>Cycle 1</b>	<b>B</b>	<b>72%</b>	<b>2007</b>	<b>31/03/2007</b>	<b>30/03/2012</b>

**6.Date of Establishment of IQAC**

**09/07/2007**

**7.Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Institutional 1</b>	<b>RUSA</b>	<b>UGC</b>	<b>2018</b>	<b>1720372</b>

**8.Whether composition of IQAC as per latest**

**Yes**

**NAAC guidelines**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year 8**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Under PARAMARSH scheme of UGC, IQAC organized various FDP's for the faculty of the college and those of other institutions. Two of our mentee colleges- Majlis Arts and Science College, Puramannur as well as Ansar Arabic College, Valavannur were accredited during this period.

IQAC focussed on propagating the ideas of NEP by organizing various programmes focussing on the areas of IKS, OBE etc.

Certificate courses were initiated under the guidance of IQAC and DISHA- Skill School to offer certificate courses to students with the collaboration of govt. and non govt. agencies. Departments were encouraged to conduct Idea Fest, Hackathons, Tech Fest, Management Fest etc, and also to send students for internships, projects and field visits.

IQAC encouraged the effective use of digital learning platforms and the development of other digital contents.

Research culture was promoted with the conduct of various seminars, international conference and workshops. The faculty was provided research grants for minor research projects and travel grants to present papers at international conferences.

## 12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>Promotion of Innovation ecosystem: Innovative ideas for product and process development to be promoted</p>	<p>MES Keveeyam College Valanchery has showcased remarkable achievements in fostering innovation and entrepreneurship, marking its presence prominently in various prestigious platforms: Two students from MES Keveeyam College Valanchery participated in the district level of IIC, demonstrating the institution's commitment to nurturing innovative talent. The institution secured an impressive 4th position regionally and stood 13th statewide, reflecting the caliber of innovation culture cultivated within the college. MES Keveeyam College Valanchery actively participated in the IEDC Summit 2022-2023 held at Rajagiri, showcasing its dedication to entrepreneurship and innovation. The institution's outstanding contributions to Information and Communication Technology (ICT) were recognized with prestigious awards during the 2022-2023 period. One of the student of MES Keveeyam College Valanchery attained the prestigious Moonpreneur (Entrepreneurship and Leadership Development Programme) Certificate.</p>
<p>Learning Management Systems and e-learning: Proper training given to teachers and students for e-teaching and e-learning through learning management</p>	<p>The Internal Quality Assurance Cell organized webinars for students and teachers on Learning Management Systems and e-Learning Tools. IQAC organised</p>

system	several workshops on Moodle-based LMS of the college. E-Learning Centre and Virtual Conference Hall were utilized to develop e-content by the students and teachers.
Participation of faculty members in the Professional Development Programmes to be encouraged.	1.Faculty Development Program on Innovation In Teaching And Learning on 03.12.2022, 2.One Day National Level Workshop on Outcome - Based Education organized by IQAC, on 23.12.2022 3.One Day Virtual Conference on Outcome - Based Education organized by IQAC, MES Keveeyam College, Valanchery on 14th September 2022, 4.Professional Orientation on Trending Technologies in IT on28/10/2022, 5.Workshop on Intellectual Property Rights and Innovations on 26/10/2022
Preparation for NAAC Accreditation	The Institution has prepared and submitted AQAR and conducted the Internal and External academic audits under the guidance of IQAC.
Certificate courses: Departments shall take initiatives to introduce skill- based certificate courses. Certificate courses through external agency shall be promoted	DISHA the Skill School cater to assist departments for skill based certificate courses. The college has an MoU with KELTRON for conducting skill-based and value added certificate courses. Departments are also conducting certificate courses
Promotion of Alumni involvement in developmental activities of college	Alumni who have already experienced and benefited from this Institution share their expertise in different interactive programmes, which will motivate the current students to succeed. The ALUMNI also provide scholarship to the

	financially poor students.
Promotion of eco-friendliness	Environment day was celebrated. Planting of trees was promoted. The use of disposable plastic and paper ware in the college was discouraged, especially during the conduct of programmes.
Promoting quality enhancement in nearby institutions	MES Keveeyam College Valanchery is the mentor of five colleges under the PARAMARSH scheme of UGC. Under this scheme, the IQAC undertook various initiatives to promote quality in non-accredited higher educational institutions. Guidance was also provided for NAAC accreditation in terms of preparation of SSR and the like. Two mentee institutions completed their NAAC accreditation process under our guidance.
Internal Academic Audit	As per the norms prescribed by the IQAC, the Internal academic audit has been completed by all the departments.
Promoting Social Entrepreneurship	The college has Social Entrepreneurship, Swachhta & Rural Engagement Cell (SES REC) Institution recognised by the Mahatma Gandhi National Council for Rural Education under the Ministry of Education, Govt. of India.
Internships Departments shall take initiatives to encourage internship opportunities for students	The college has been able to provide internship opportunities for around 130 students from B.Voc and BA programmes.
Promoting Skill Training	The college was recognised as a skill training centre under National Skill Development Council. The college has an MoU

	<p>with KELTRON for conducting skill-based value-added certificate courses The followings certificate courses were conducted for the 1st year UG students in association with KELTRON. 1. Diploma in Computer Applications (DCA) 2. Certificate Course in Android Application Development 3. Computerized Financial Accounting (Tally &amp; MS Office) 4. Certificate Course in Foreign Accounting</p>
<p>Support to disadvantaged students</p>	<p>The Parent Teacher Association (PTA) granted 57 Suvidya Scholarship this year. About 100 scholarships are given to meritorious students who do not receive any other government scholarships</p>
<p>Engagement with NEP</p>	<p>MES Keveeyam College Valanchery's proactive approach towards aligning with the National Education Policy reflects its commitment to excellence, innovation, and inclusivity in education. Our institution is poised to empower students with the knowledge, skills, and values necessary to thrive in an ever-changing world. The college has initiated a comprehensive review of its curriculum to integrate the principles of multidisciplinary learning, flexibility, and skill enhancement advocated by the NEP. Project-based learning, flipped classrooms, and peer-to-peer collaboration are being encouraged to foster a deeper understanding and application of knowledge. Faculty Development</p>

	<p>Programme and Administration Development Programme were conducted for Teaching and Administrative staffs for improving skills. Special support programs, counseling services, and infrastructure enhancements are being introduced to create a conducive learning environment for all students. Research grants, innovation challenges, and support are being provided to research scholars (Commerce).</p>
<p>Promotion of scientific temper</p>	<p>In connection with the National Science Day celebrations the science departments of the college jointly organised various programmes to promote scientific temper.</p>
<p>Seminars and workshops by Departments</p>	<p>1. Department Of Psychology Organized World Mental health Day (seminar) and Disability week. A seminar on pseudo psychology on October 2.  2. Department Of Physics Organized Workshop on Intellectual Property Rights  3. Department Of Zoology Organized Awareness to Internship and Product Development  4. Department Of English Organized Seminar on Entrepreneurship for English Graduates  5. Department Of English Organized One Day Workshop on Research Writing and Scholarship Opportunities for Students  6. Department Of Computer Application Organized an Online session on career opportunities-post pandemic.  7. Department Of Computer Application Organized Session on mobile security  8. Department Of</p>



	<p>Computer Application Organized Session on introduction to machine learning 9. Department Of Computer Application Organized Workshop on intellectual property rights and innovations 10. Department Of Computer Application Organized Professional orientation on trending technologies in IT 11. Department Of Computer Application Organized Session on women cyber security 12. Department Of Optometry Organized Seminar on strengthening entrepreneurial skills 13. Department Of Optometry Organized Workshop on the topic "business strategies in optometric practices"</p>
New initiatives on energy conservation	Measures were taken to conserve energy like switching to LED lights and creating awareness about steps to conserve energy. An energy audit of the college was also conducted
Enhancing educational resources	The number of books in the library and the digital library were enhanced.

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
College governing body	26/03/2024

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	MES Keveeyam College Valanchery
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• Designation	Principal
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<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://meskeveeyamcollege.ac.in/Uploads/Files/AQAR%202021-22.pdf">https://meskeveeyamcollege.ac.in/Uploads/Files/AQAR%202021-22.pdf</a>				
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• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.meskeveeyamcollege.ac.in/Home/academics/AcademicCalendar">https://www.meskeveeyamcollege.ac.in/Home/academics/AcademicCalendar</a>				
<b>5.Accreditation Details</b>					
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<p>New initiatives on energy conservation</p>	<p>Measures were taken to conserve energy like switching to LED lights and creating awareness about steps to conserve energy. An energy audit of the college was also conducted</p>
<p>Enhancing educational resources</p>	<p>The number of books in the library and the digital library were enhanced.</p>
<p><b>13. Whether the AQAR was placed before statutory body?</b></p>	<p>Yes</p>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
<p>Name</p>	<p>Date of meeting(s)</p>
<p>College governing body</p>	<p>26/03/2024</p>

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2022-23	19/03/2024

**15. Multidisciplinary / interdisciplinary**

MES Keveeyam College tries to integrate multidisciplinary into its curriculum with a vision to enable an overall development of the students in all allied fields apart from their core subjects. The college, being affiliated to the University of Calicut follows the syllabus prescribed by it. Various departments offer Open Courses to students from other disciplines thereby promoting interdisciplinarity. Credit based open courses offered to students of any discipline are: 1. Introduction to computer and office automation 2. English for competitive examination 3. Environmental chemistry 4. Life skill development 5. Non-conventional energy sources 6. Nutrition health and hygiene 7. Physical activity, health and wellness 8. Basic accounting 9. E-commerce 10. Basics of entrepreneurship and management Apart from this, various departments also offer interdisciplinary certificate courses. The certificate courses by the departments of Computer Applications and English are usually taken by students across disciplines. All students are required to compulsorily complete credit-based audit courses in environmental studies, disaster management, gender studies and human rights for graduation. The institution offers flexible curricula in certain courses that enables multiple exits. For example, the Integrated MSc Botany with Computational Biology programme The Integrated MSc Botany with Computational Biology programme combines Botany with Computer Science which permits exit after completing the 3rd year with an undergraduate degree certificate. The B Voc Optometry and Ophthalmological Techniques and the B Voc Retail Management programmes have multiple exit options at the end of 1st, 2nd and 3rd years of education with a certificate, diploma and undergraduate degree respectively. The institution plans to undertake projects, surveys and field studies to identify issues and challenges pertinent to the location and society. It also plans to engage with local self-government agencies in the process of identification and in formulating feasible solutions to them. The research departments will strive to undertake research in the aforementioned areas. The institution conducts various conferences and events to promote interdisciplinarity and multidisciplinary. For example, INSIGHT 2022 the International Conference on Advanced Research conducted from January 11 to 14,

2022 engaged in a multidisciplinary approach to environment and sustainability. The Institution has started the inclusion of new generation interdisciplinary programmes. Unnat Bharat Abhiyan is a transformative initiative aimed at enabling Higher Educational Institutions (HEIs) to actively engage with rural communities, understand their challenges, and develop sustainable solutions. Our college participates in this vision by conducting regular interactions with community members from various wards of the Valanchery Municipality. Through these engagements, we identify specific issues faced by the community and work collaboratively to address them, fostering a deeper connection between academia and society while promoting inclusive and sustainable development. A stipulated number of hours of social service is also compulsory. As part of community engagement, students participate in community service learning through activities such as blood donation camps, visits to old age homes, children's homes, and tribal colonies.

#### **16.Academic bank of credits (ABC):**

The students were given an orientation regarding the Academic Bank of Credit system. The institution, which is affiliated with the University of Calicut, adheres to the credit system outlined in the syllabus. The syllabus includes elective courses for both undergraduate and postgraduate programs, allowing students to earn credits. Students are encouraged to participate in Massive Open Online Courses (MOOCs) to accumulate credits. Postgraduate students are specifically advised to complete an NPTEL course in order to earn credits towards their internal marks. While credit transfer without University approval is not feasible, students are strongly encouraged to enroll in online courses to earn credits. Faculty members are empowered to develop their own unique approaches to the curriculum and teaching methods. Teaching materials, including videos and other resources, are consolidated in Learning Management Systems such as Google Classroom and Moodle for easy access by students. It is mandatory for students to complete at least one certificate course each year. The college has an NEP Coordinator who actively promotes the Academic Bank of Credit system as part of the National Education Policy (NEP) implementation. This initiative supports flexible learning pathways, allowing students to accumulate and transfer credits, enhancing their educational experience and aligning with NEP's goals for holistic and inclusive education.

#### **17.Skill development:**

Soft skills training is seamlessly integrated into the syllabus

through Common Courses, ensuring that students are equipped with essential skills for the workplace. Additionally, students have the opportunity to enhance their employability skills through certificate courses. The college offers two skill-based undergraduate programs—B.Voc in Retail Management and B.Voc in Optometry and Ophthalmological Techniques—aligned with NSQF standards. The classrooms for these programs are designated as "Skill Classrooms" to reflect their specialized focus. Additionally, the college provides several certificate courses that also adhere to NSQF standards. Our college has established a valuable partnership with KELTRON to offer skill-based value-added certificate courses. These courses, such as Diploma in Computer Applications, Android Application Development, Computerized Financial Accounting, and Foreign Accounting, are designed to enhance students' practical skills and employability. As part of its quality initiatives, the college has established 10 collaborations with industry partners. Furthermore, our curriculum emphasizes value-based education by integrating constitutional values, human rights, gender equality, and sustainability. Through dedicated seminars, day celebrations, and other events, we strive to instil these values in our students. Regular workshops conducted by industry experts provide faculty and students with essential skill development opportunities. These workshops cover a wide range of topics to ensure holistic growth and development. In collaboration with Coursera, our students have access to a wide range of online courses for skill development. This partnership allows students to explore various courses at their own pace, enhancing their knowledge and expertise in their chosen field. In celebration of International Yoga Day on 21 June 2022, a National Webinar was organized to explore the profound impact of yoga and physical activity on human health. The webinar aimed to raise awareness about the significance of yoga and promote its benefits. The Innovation and Entrepreneurship Development Cell (IEDC cell), Institution's Innovation Council (IIC) and Young Innovators Program (YIP) at our college fosters teamwork, leadership skills, and critical thinking among students. The Entrepreneurship Development Club organizes industry-based training and visits to equip students with the skills needed for the job market. Similarly, the Women's Cell, through the Jeevanam Sales Programme, reinforces teamwork and leadership development. Additionally, the NSS, NCC, Psychology and Physical Education departments especially play vital roles in cultivating interpersonal skills, adaptability, flexibility, teamwork, and collaboration within both the student and faculty communities.

### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Indian languages are a key component of the curriculum for all students. Classroom interactions are designed to be inclusive, allowing for bilingual transactions to take place seamlessly. The college hosted a National webinar on "The Influence of Yoga and Physical Activity on Human Health" in celebration of International Yoga Day on June 21, 2022. This program provided valuable insights to both staff and students, enhancing their understanding of the topic. The institution has a rich tradition of sharing knowledge on Ayurveda and medicinal plants. Each year in July, the college prepares Karkidaka Kanji by integrating traditional knowledge of medicinal plants and Ayurveda, ensuring that this wisdom is passed down to future generations. A training session on Ayurvedic healthy food practices was also conducted at Tirur Gandhian Natural Hygiene home. A program to honor farmers was organized. We enhance the herbal garden by planting additional medicinal saplings. In celebration of Folklore Day, Himam - A Fusion of Folk Dances was organized by the college. During the event "MESPO" organized by the college, students showcased a model of "Sarppakavu" to highlight the traditional practices of Kerala. Traditional herbal drinks were prepared and distributed, alongside an exhibition of antique utensils and stamps. An Indian art workshop featuring "Kalampattu" was also conducted. In addition to these practices, seminars and conferences are regularly held to delve deeper into these subjects, with the curriculum also incorporating these teachings. A talk on the role of Indian languages in the modern era was held. Additionally, students visited historical sites.

### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The institution has already hosted several seminars and workshops to focus on Outcome-Based Education and create student-centered and outcome-driven learning experiences. We are currently reviewing the existing syllabus to ensure that appropriate learning outcomes are developed for areas where they may not be clear. The institution also realises the importance of designing appropriate assessment tools to ascertain the attainment of outcomes and trainings are organised to assist faculty. Such tools are employed as part of internal and continuous evaluation system that ensures an out-come based education. The college organized a workshop on Outcome-Based Education (OBE) aimed at enhancing teaching and learning practices by aligning educational outcomes with the needs of students and stakeholders. This workshop focused on developing effective assessment methods and



strategies to improve student performance and ensure that graduates are equipped with the necessary skills and competencies for their future careers.

## 20.Distance education/online education:

Distance and online education have transformed the learning process at the College, breaking down geographical barriers and providing flexibility for students. The advancement of technology has facilitated easier access to course materials, participation in discussions, and remote submission of assignments. Our institution utilizes Learning Management Systems (LMS) such as Moodle and Google Classroom for this purpose. Resource exchange is supported through various formats, including PDFs, presentations, audio files, and videos. Informal chat applications also play a significant role in facilitating data exchange among students and faculty. Additionally, college boasts a fully equipped E-Content Development Centre (ECDC) dedicated to fostering innovations in the digital space, enhancing the overall learning experience for our students.

## Extended Profile

### 1.Programme

1.1	598
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	1743
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	258
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
2.3	605
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	82
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	82
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	54
Total number of Classrooms and Seminar halls	
4.2	12250972
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	176
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	



1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum is delivered as per the regulations of the University of Calicut from time to time. The College's curriculum framework is characterized by a well-structured approach to curriculum delivery, documentation, and student engagement. Faculty members actively participate in imparting outcome based curriculum skill, practical and industry focusing Indian Knowledge System, distributing modules and creating teaching plans. Department heads oversee progress through department diaries, while teachers maintain personal diaries for planning and self-assessment. Students are also involved in monitoring curriculum progress through class diaries. The institution prioritizes adherence to the academic calendar, holding regular meetings, and leveraging technology for enriched learning experiences. Tutorial meetings provide a platform for faculty and students to discuss curriculum matters and share feedback, while the use of ICT facilities ensure a supportive learning environment. Experiential learning is integral, including study tours, field visits, workshops, exhibitions, seminars, and projects. Continuous evaluation of student outcomes enables timely guidance and support, including bridge courses and Learning Level Assessment tests for first-year students, followed by remedial coaching as needed. Comprehensive career guidance and coaching for competitive exams further support student progression. Through these measures, the College ensures a holistic educational experience, preparing students for future success. The college is dedicated in providing a comprehensive educational experience that focuses on both academic rigor and practical application, ensuring students receive the support they need for success.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://meskeveeyamcollege.ac.in/Home/academicemics/AcademicCalendar">https://meskeveeyamcollege.ac.in/Home/academicemics/AcademicCalendar</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The University and College have established a robust academic

framework to ensure quality education and student welfare. The Internal Quality Assurance Cell (IQAC), under the guidance of the Principal, plays a pivotal role in deliberating and finalizing various aspects of the academic plan. The University publishes an academic calendar detailing the commencement and conclusion dates of each semester, along with the dates for internal examinations. The College aligns its academic calendar and handbook with these schedules, ensuring consistency and clarity for students and faculty. Internal examinations, seminars, viva, and assignments adhere to the University and College schedules. Remedial coaching is provided to weaker students based on their performance in internal exams, demonstrating a proactive approach to student support. The department provides guidance to meritorious students to help them achieve their goals. A structured tutorial system facilitates regular interaction between students and tutors. Monthly tutorial meetings allow for discussions on curriculum, college activities, and feedback from students. Centralized internal examinations and class tests are conducted using a combination of online supportive measures. Continuous monitoring of student outcomes ensures effective guidance and support. Proper career guidance and coaching for various competitive examinations are provided to students, aiding in their holistic development and progression. The college remains committed to maintaining high standards of education adhering to the assessment policy

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://meskeveeyamcollege.ac.in/Home/academics/Evaluation">https://meskeveeyamcollege.ac.in/Home/academics/Evaluation</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation**

**A. All of the above**

<b>process of the affiliating University</b>	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
<b>18</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
<b>29</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
<b>890</b>	

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

MES Keveeyam College is very keen in integrating the said elements within the scope of the curriculum by sticking on to the mandates prescribed by the University of Calicut. The CBCSS-UG regulation 2019 includes audit courses such as Gender studies, Environment Studies, Disaster Management, Human Rights which emphasis on crosscutting issues relevant to gender equalities, Human values, Environment and Sustainability. Despite the courses in the curriculum the college caters to these emerging needs by conducting myriad programmes including day observations, surveys, seminars, invited talks, digital awareness campaign etc. Department of Retail Management conducted selling different products produced by differently abled persons of Pradeeksha Palliative Care. Zoology department along with Bhoomithrasena Club is active in inculcating an appreciation for nature and promoting a sustainable environment among students by observing ecologically important days by conducting various programmes like webinars involving environmentalists and experts from the respective field, poster making, quiz, debates, online idea hunt on environmentally relevant issues, documentary shows. Psychology department conducts Prandhara- an eco-psychology aiming to harmonize relationship with nature and also open forum on Gender issues to lighting knowledge on the ground realities related to it. Various professional orientation training classes are provided by various departments along with IEDC and ED club in collaboration with various agencies. The NSS and NCC units of the college engage the students in building the concept of a sustainable environment. Women Empowerment Cell has been involved in gender sensitizing programmes right from its inception. The current enrichment reflect mission of HEI value based education

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

20

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

624

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

### 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

<b>from the following stakeholders Students Teachers Employers Alumni</b>	
File Description	Documents
URL for stakeholder feedback report	<a href="https://meskeveeyamcollege.ac.in/Home/IOAC/IOAC%20Cell/180">https://meskeveeyamcollege.ac.in/Home/IOAC/IOAC%20Cell/180</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://meskeveeyamcollege.ac.in/Home/IOAC/IOAC%20Cell/180">https://meskeveeyamcollege.ac.in/Home/IOAC/IOAC%20Cell/180</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
<b>654</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	

654

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

### Slow learners

Special remedial classes are conducted for slow learners and are provided with additional online classes and study materials too.

**Bridge Courses:** Help students for transition seamlessly into their Programme by filling the knowledge gap.

**Remedial Coaching:** The teachers support weak students of their own classes.

**Department Library:** Provides specialized interesting books for beginners, Question Book Banks E-learning resources

**Peer teaching:** Promote peer learning

### Advanced learners

Promote outcome based education by providing extra reference books in different fields of applied branches of the subjects.

They are given opportunities to participate in different programmes like quizzes, debates and to interact with well-placed alumni and other experts, so that they could progress to higher levels.

**Student Techie:** Computer hardware and software maintenance training

**Retail Fest, Group discussions-** Opportunities to interact with important personalities in Retail field especially entrepreneurs.

**Certificate Courses Seminars and Workshops:** Exposure outside

college is encouraged apart from the ones at home.

### Research and Publications

IIC, YIP, IEDC: Promote innovative ideas and technology incubation.

Career-Guidance and Placement Cell, E-Content Development Centre

TRANSIT & FOCUS: Specialized placement and progression training for PG and UG students like coaching for NET and JAM has yielded results that vindicate the efforts for advanced learners.

File Description	Documents
Paste link for additional information	<a href="https://meskeveeyamcollege.ac.in/Home/StudentAffairs/WWS/1603/1604">https://meskeveeyamcollege.ac.in/Home/StudentAffairs/WWS/1603/1604</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1743	82

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning-

Laboratory experiences.

Local Biodiversity Record.

Virtual study tour, Field studies.

Participatory learning



Seminars- Students prepared and present theseminars on various topics.

Translation and Creative writing.

Newsletter and Magazine preparation.

Collaborative learning

Debates and Group Discussions.

Drama Enactment.

Integrative learning

Social Awareness campaigns and competitions were conducted.

Student Techie- Training given on the hardware and software and thus assist the institution in system maintenance.

Competitions on marketing, managing skills, logo designing  
Extension activities.

Service learning through involvement in Palliative Care and cleaning works.

Environmental responsibility awakening activities.

Promotion of Renewable Energy Harnessing and Waste Management activities.

Reflective learning

Internships and Projects.

Activity Based Learning and Problem Solving Methodologies

Practical based knowledge was given through laboratory sessions.

Consultancy and collaborations.

Students are given opportunities to acquaint with eminent scientists and research institution.

Observation of Socially and environmentally relevant days.

Peer Learning- Brighter students helping weaker students.

Domain related Clubs

Programmes are also conducted under various clubs like NCC, NSS, IEDC, Bhoomitra Sena Club etc. catering the specific needs of the students.

Women Empowerment- Nirbhaya and Sthreeshakthi helped to inculcate a sense of self esteem and social security in girls.

Activities and technical festivals

Technical idea fests under IEDC, IIC.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/103581/2.3.1_1577613983_424_1.pdf?">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/103581/2.3.1_1577613983_424_1.pdf?</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers used audio and video classes accompanied by prompts that required responses based on their comprehension of the classes. LMS like Google Classrooms and Moodle were used along with e-mail and telegram to transmit the audio and video materials and PDFs.

The E-Content Development Centre of the college was put to optimal use in preparing audio-visual materials and some of these were also uploaded on Youtube.

Real-time interaction with teachers was made possible with online meeting apps like Zoom, Google Meet and the like. Online Video Class, PPT, E notes, E books, Videos, Movies, social media, and resources like inflibnet, Shodhganga, www.sciencedirect.com, etc. A majority of the syllabus was inevitably transacted using ICT by all teachers.

Apart from covering the syllabus, it has also been used to provide certificate courses of contemporary relevance. The digital initiatives of the college predate by the E-Content Development

Centre of the college being instrumental in producing quality videos even before.

The e learning platforms have benefitted many teachers as well with Faculty Development Webinars.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

81

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

82

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****29**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers****346**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per the norms of University of Calicut, Continuous Internal Evaluation has different components such as internal examinations, assignments, attendance, seminar and viva voice. 40% of the internal marks are awarded to one internal assessment. 20% is allocated to assignment, 20% to seminar and 20% to attendance. There are also slight variations in this scheme in relation to the various courses. Measures are taken to ensure that internal assessment is transparent and robust in terms of frequency and variety.

**Internal Evaluation Cell:** The institution has an Internal Evaluation Cell with 8 members, who conduct the internal examination as per the directions of the University. The committee is constituted from the members of various departments in the institution.

**Examinations:** One centralised examination is conducted every semester in addition to class tests.

**Variety:** In addition to internal examination, open book exams, online tests, preparation of assignments, writing TV and radio scripts, preparing manuscript magazines are also conducted to evaluate students. Betterment opportunity for students are offered when necessary to improve the scored marks.

**Feedback:** The answer-scripts are returned to the students with feedback for improvement. Consolidated internal mark sheets are prepared. These marks are uploaded as internal marks of University exam.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.meskeveeyamcollege.ac.in/Home/academics/Evaluation">https://www.meskeveeyamcollege.ac.in/Home/academics/Evaluation</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a well-structured Grievance Redressal Cell transparent by virtue of its multi-level organisation.

The first point of grievance redressal is to the teacher concerned which is followed by the tutor of the class concerned at the next level who is part of the department council headed by the Head of Department. This body discusses all the grievances related to the conduct of internal examination and the valuation process of the same to take measures in accordance with department policies with the permission of the college council including the Principal. At the department level, the students readily come up with minor tabulation errors or so immediately after they receive their answer scripts and other doubts are clarified. This is usually resolved by the teacher concerned and utmost by the tutor. Grievance regarding attendance and internal assessment are addressed at the department level.

The College-level Grievance Redressal Cell has a coordinator along with his team to take up any issues that go beyond the ambit of the department council. On very rare occasions, there may arise issues that need to be addressed at the University level and the College offers all necessary support to forward any grievances that requires correspondence and support from the University.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.meskeveeyamcollege.ac.in/Home/StudentAffairs/Grievance%20And%20Redressal%20Cell/1577/1583">https://www.meskeveeyamcollege.ac.in/Home/StudentAffairs/Grievance%20And%20Redressal%20Cell/1577/1583</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Being a leading centre of Higher education, the college has recognized Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) in accordance with its vision and mission. This facilitates the students to qualify the competitive examinations and try out higher studies in their respective disciplines. Immediately after the commencement of classes; these POs, PSOs and Cos are communicated effectively to the student community and faculty members. To satisfy the attainment of this goal, we take a number of measures in this institution. Certain procedures are also planned to ensure the above detailed objectives.

College website The college make sure of the effective communication of POs, PSOs and COs of every course offered by the institution through college website.

Orientation Programme Classes are starting with an Orientation programme helps to improve the quality of academic activities. The syllabus, POS, PSOs, COs and scope of the programmes/courses are communicated through this program.

Tutorial meetings Tutors are responsible to ensure that each student has a fair idea about the syllabus, POs, PSOs and COs. For that, the student members and the tutors take out the meetings on a regular basis.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://meskeveeyamcollege.ac.in/Home/academics/Programmes">https://meskeveeyamcollege.ac.in/Home/academics/Programmes</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College continually strives to attain the program outcomes and implements fundamental methods to appraise the attainment of the outcomes. The evaluation processes are undertaken by each department and the college as a whole. The Institution compulsorily follows the assessment strategies directed by the University. Continuous evaluation helps to assess the strength and weakness of a student and, in turn, take necessary steps for making improvement through various kinds of programs considering the individual differences. The internal assessments are done based on centralized internal examinations, assignments, seminars and attendance. This strategy facilitates the continuous monitoring of students' progress. Formative assessment conducted by the University also helps to assess the program specific and course outcomes.

The assessment tools are:

Centralized examination

Assignments

Seminars

Projects

University examinations

Analysis of examination results

Feedback Analysis of higher education and employment

Group discussion

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://meskeveeyamcollege.ac.in/Home/academics/Programmes">https://meskeveeyamcollege.ac.in/Home/academics/Programmes</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

471

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://meskeveeyamcollege.ac.in/Home/IOAC/Annual%20Report/2303">https://meskeveeyamcollege.ac.in/Home/IOAC/Annual%20Report/2303</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://meskeveeyamcollege.ac.in/Home/IOAC/Students%20Feedback/2347>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

###### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

100000



File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

9

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://www.meskeveeyamcollege.ac.in/Home/research/ResProjects">https://www.meskeveeyamcollege.ac.in/Home/research/ResProjects</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has given opportunities to students to brainstorm their ideas and a number of activities are being carried out in the campus. The college has a well-established atmosphere for incubation, innovation and research activities. Our college was selected by the MoE to start the functioning of Institution Innovation Council. It is actively functioning to encourage, inspire and nurture young students by supporting them to work with new ideas and transform them into prototypes. IIC of the college organised impact lecture series with four sessions from eminent persons. The Entrepreneur Development Club functions with an objective of creating an entrepreneurial culture among the students. The club is registered with the Department of Industries, Govt. of Kerala and the activities of the club are supervised by the District Industries Centre Malappuram. The ED club of our college has conducted workshops to encourage entrepreneurship among students. It has also organized seminars and promoted industrial visits to develop entrepreneurial spirit and culture among youth. The Young Innovators Programme (YIP) is a specially designed programme under Kerala Development and Innovation Strategic Council (K-DISC). Intellectual and Entrepreneurship Development Centre under Kerala Start Up Mission is also functioning in the college. Advanced and well-equipped Research Laboratories are available in the college. The e-learning centre which was set up using the funding of DST-FIST was made functional for post graduate students and research scholars. The Institution has well-established infrastructure facilities for innovation including ICT Lab, Language Lab, E-content Development Centre and Library with e-resources and INFLIBNET.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://meskeveeyamcollege.ac.in/Home/StudentAffairs/ED%20Club/46/2329">https://meskeveeyamcollege.ac.in/Home/StudentAffairs/ED%20Club/46/2329</a>

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

14

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	<a href="https://meskeveeyamcollege.ac.in/Home/research/ResGuides">https://meskeveeyamcollege.ac.in/Home/research/ResGuides</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

25

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

14

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In 2022-23 academic year, MES Keveeyam College showcased an exemplary commitment to community engagement and social welfare through 'Care @Home' supporting marginalised communities. The Optometry Department conducted eye care events, organizing eye check-up camps, and visiting visually impaired training centres. The Retail Management Department organized a successful sale of products made by disabled individuals. The Zoology Department with MES Dental College, organized a free dental check-up camp. Physics Department conducted a household survey to assess energy awareness and consumption, distributing LED bulbs to those in need. Chemistry Department organized a paper bag making workshop for women from Kudumbasree units and arranged cultural activities at 'Abhayam'. The NCC unit participated in Puneet Sagar Abhiyan, collecting 900 kg waste at Vakkad beach. Furthermore, NSS units of the college undertook significant cleaning campaigns and conducted blood donation camps with Red Ribbon Club. Computer Applications conducted extension programs on online services training for Kudumbashree workers and web development training. English Department conducted an activity that enhanced communication, numerical, and psychomotor skills of pre-primary children. Psychology Department conducted visits to ILA NGO and Thavanur old age home. In addition, the Botany Department conducted World Soil Day Observation that enhanced environmental awareness and education.

File Description	Documents
Paste link for additional information	<a href="https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202022-23/CR3/extension_links.pdf">https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202022-23/CR3/extension_links.pdf</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year****3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

7

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

24

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1500

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

261

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has essential infrastructure for quality education, including ICT-enabled lecture halls, computer labs, libraries, and AV halls, supporting both traditional and hybrid learning. To promote experiential learning, 17 laboratories are available, including specialized MSc Zoology and BVoc Optometry labs. The Chemistry Department includes a DST-FIST-funded research lab and polymer processing lab. Additionally, the institution offers e-content through an e-learning centre and E-Content Development Centre for enhanced learning experiences.

The computing equipment and facilities in the college boasting an excellent computer-student ratio. The college features an herbal garden named 'SUSRUTHAM' and an open-air classroom called 'ILLUMINA' situated within the herbal garden. The college's radio station, 'CheeniFM,' covers both entertainment and academic news. Furthermore, there is a campus center for the School of Distance Education from the University of Calicut.

The central library serves as a comprehensive academic resource hub. The Language Lab, with 24 computers, enhances English learning using the LSRW (Listen, Speak, Read, Write) method. Inclusivity is prioritized through lifts, wheelchairs, and ramps, ensuring accessibility for differently-abled individuals. Innovation resources (INFRA) and hackathons promote institutional innovation, critical thinking, and real-world problem-solving skills, fostering a supportive and inclusive environment for all students on campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.meskeveeyamcollege.ac.in/Home/GeneralFacilities/1832">https://www.meskeveeyamcollege.ac.in/Home/GeneralFacilities/1832</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution is well-equipped with facilities for cultural

activities, sports, both indoor and outdoor games, a gymnasium, and a yoga center. The auditorium serves as a venue for events like the college arts fest and annual day. Additionally, the open auditorium is actively used for cultural activities such as music, street plays, talks, and poetry. The fully air-conditioned audio-visual hall is extensively utilized for both curricular and co-curricular activities. The campus playground hosts outdoor games like cricket, football, and baseball, with a separate basketball court available. Expert training is regularly arranged for football, volleyball, and basketball, resulting in numerous students achieving success at University, District, State, and National levels.

The Badam gallery provides a good spot for students to observe sports and games on the ground, while garden benches offer ample space for communal discussions, fostering the sharing of ideas. Under the Department of Physical Education, a well-equipped gymnasium opens at 6.30 am, featuring state-of-the-art equipment such as cross Trainer, Tread mill, bench press parallel, bench press elevator, reverse peck deck, barbell and weights, weight lifting set, yoga mat, abs-crunch machine, T-bar, squat machine to name a few. Additionally, the college's yoga center is established to promote tranquillity and mental serenity.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.meskeveeyamcollege.ac.in/Home/departments/Home/2184">https://www.meskeveeyamcollege.ac.in/Home/departments/Home/2184</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

54



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.meskeveeyamcollege.ac.in/Home/GeneralFacilities/1806">https://www.meskeveeyamcollege.ac.in/Home/GeneralFacilities/1806</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

18.36830

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is fully Wi-Fi enabled and has a seating capacity of 140 seats. 10 computers have been installed in the library for the faculty and students. The Library has a collection of nearly 30000 volume of books and 94 periodicals in print. It has entry and exit installed with in and out punching system which is accessible with students' ID cards. Library has a floor area of 1059.07 square feet

The college Library has research cabins, students cabin and also book corners. Library is using ILMS platform Koha, which is free and open source, fully featured scalable library management system. The important Koha features like catalogue facility, customisable search, online circulation and barcode printing are

used in the library. Membership registration and issue and return of the books are automated.

The database maintenance module covers all operation of database creation and maintenance. It takes record from the acquisition module for the book recently acquired. The key features of the module are duplicate checks with on screen record comparison, provision to scan and add News PaperClipping Article Indexing and Assertion register printing. Additionally, the software has an excellent support and update system. Library Promotion Council was established to enhance library resources, promote reading culture, and increase student engagement. Library has created a page in the college website with link to all the E-resources.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://www.meskeveeyamcollege.ac.in/Home/GeneralFacilities/1832">https://www.meskeveeyamcollege.ac.in/Home/GeneralFacilities/1832</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**1.65314**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

147

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a comprehensive IT policy for infrastructure upgrades, ensuring efficient operations. Classrooms are equipped with LCD projectors and internet access, and six computer labs with LAN support student learning. Facilities include Wi-Fi across campus, a virtual conference hall, and interactive panels for PG students. In 2021, internet bandwidth was upgraded to 100 Mbps, backed by a structured optical fibre network.

The college provides a Network Resource Centre and E-Learning Centre for internet access and e-resources. Kerala Visions Private Network supports office functions, while the N-LIST platform grants access to e-journals and e-books. With 216 computers (42 in offices/departments), ten UPS units, and two generators, reliable power is assured. Fully equipped ICT labs also serve as National Testing Agency centers for online exams.

Meshi Logic, a software firm based in Calicut, developed the Total Campus solution (TCS) ERP software, which automates student management, attendance, timetabling, internal marks, staff profiling, and performance evaluation. TCS includes a parent portal, student portal, SMS alerts, and related services.

Additionally, D'Katia Technologies introduced financial management software in February 2018 with a mobile app for easy fee remittance tracking. An ICT policy was implemented to enhance digital learning, foster innovation, and promote self-employment skills.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.meskeveeyamcollege.ac.in/Home/GeneralFacilities/1832">https://www.meskeveeyamcollege.ac.in/Home/GeneralFacilities/1832</a>

#### 4.3.2 - Number of Computers

176

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

18.36830

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college maintains its infrastructure through infrastructure Committee, Principal, IQAC Coordinator, Head Accountant, Librarian, and department heads. Oversight of facilities is entrusted to the Infrastructure Maintenance Committee, led by a senior faculty member, with a campus supervisor identifying needs and recording details in an office register. College follows an infrastructure augmentation and maintenance policy.

The ICT Monitoring Cell, coordinated by the Head of Computer Science/Computer Application, monitors IT infrastructure. An IT technical assistant supports the cell in handling repairs, maintenance, and managing the campus management software (TCS) and college website. 174 computers in 6 labs are covered by Annual Maintenance Contracts.

The Library Advisory Committee, with representatives from teachers and students, directs library services. The library operates a fully automated system using KOHA software, and a network resource centre enhances accessibility. The Language lab, offers additional hours, with a user logbook tracking usage.

Maintenance of sports amenities is overseen by the Department of Physical Education, with logbooks for the multi-gym. Various committees monitor canteen, hostel, labs, and the college bus. Public facilities like the auditorium, conference hall, AV hall, and Cheenimarachuvadu are available on request. Essential amenities like water purifiers, sanitary napkin vending machines, and incinerators undergo periodic servicing.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.meskeveeyamcollege.ac.in/Home/index">https://www.meskeveeyamcollege.ac.in/Home/index</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

919

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

716

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://www.meskeveeyamcollege.ac.in/Home/StudentAffairs/WWS/1603/1604">https://www.meskeveeyamcollege.ac.in/Home/StudentAffairs/WWS/1603/1604</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**1097**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**1097**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent**

**A. All of the above**

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

56

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

158



File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

26

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The College Student Union (Student Council) is instrumental in both academic and non-academic activities. The college conducts election in parliamentary mode. Girls are given fifty percent reservation in every class. The office bearers comprising Chairperson, Vice-Chairperson, General Secretary, Joint Secretary, Magazine Editor, University Union Councilor, Fine Arts Secretary, Sports Captain and Secretaries of department associations are selected from the elected members. College Union organizes Sports Day, Arts Day, College Day and celebration of festivals. The College Union Chairman finds representation in Internal Quality Assurance Cell. NSS and NCC (5/29) units function effectively under the leadership of the officers and student coordinators. The NSS appears to select its secretaries from the most active students. The students can have representation in the college cooperative store through Class C membership. As a part of ongoing Evaluation, regular feedback are collected from students to enhance teaching/ learning processes.

Class representatives have a say in academics and co-curriculars. All cells and forums ensure student representation. SQAC, Library Advisory Committee, Women Development Cell, Electoral literacy club have student coordinators with guidance of teacher coordinators. Statutory bodies like anti-ragging cell, anti sexual harassment cell, grievance redressal cell also have student representation. Surveys under UBA and Swachh Bharata are conducted by the students from all departments. Students organize creative programs at the villa adopted under Gramodaya project. Women Cell activities train girl students with life skills. The students can also have representation in Institution innovation council, Anti narcotic and Red ribbon Club. They engage in philanthropic activities that include visit to old age home and juvenile home for providing emotional support. The representation of students in the clubs and forums make it transparent and creative. The college encourages entrepreneurial initiatives and skill

development through programs like STEP (Skill & Talent Enhancement Program). Students have launched their own startups, which help showcase a robust ecosystem of innovation and leadership among them.

File Description	Documents
Paste link for additional information	<a href="https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202022-23/CR5/5.3.2/REPORT%20OF%20ANNUAL%20SPORTS%20AND%20ARTS%20MES%20KEVEEYAM%20COLLEGE%20(1)%20(1).pdf">https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202022-23/CR5/5.3.2/REPORT%20OF%20ANNUAL%20SPORTS%20AND%20ARTS%20MES%20KEVEEYAM%20COLLEGE%20(1)%20(1).pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

828

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

'MesKeveeyamCollegeAlumniAssociationValanchery' is the alma mater of post students of the college. Today it is a registered body with the registration number MPM/CA/554/2018 under societies registration act XXI of 1860. Every outgoing student is enrolled to this association. The Alumni ass

ociation actively engages itself in the developmental activities of the college. The objectives are to foster and perpetuate friendship and co-operation among the Alumni through central, regional and departmental Alumni Association, small and informal group meetings of the alumni. To promote the interest of MES KEVEEYAM College, Valanchery by fostering and keeping alive a spirit of loyalty to the college and continuing concern for its welfare, like raising funds and securing gifts to the college and communicating and participating with the authorities of the college on matters of mutual interests. To act in accordance with the rules contained in Societies Registration Act XXI 1860. Our alumni are a strong force for all aspects in the college. Many of them are holding reputed status in and outside the country. They make financial and non-financial contributions. They serve as resource persons for seminars and career guidance and provide opportunities for young generation in the campus to get placed. They give feedback on curriculum and facilities available on the campus. They serve as volunteers in various social service activities organized by the college.

File Description	Documents
Paste link for additional information	<a href="https://www.meskeveeyamcollege.ac.in/Home/Alumni/Alumni">https://www.meskeveeyamcollege.ac.in/Home/Alumni/Alumni</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**B. 4 Lakhs - 5 Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Muslim Educational Society (MES) had its inception in 1964 under the guardianship of the visionary, Late Dr. P. K. Abdul Gafoor. Today it is one of the largest educational agency in the state of Kerala. MES Keveeyam College was established in 1981; aiming to socially and educationally elevate the rural population of

Valanchery. Vision Be a leading Centre of Higher Learning nurturing all-round academic excellence along with core human values; a vibrant institution, that enlightens and empowers the youth.

#### Mission

To fulfill the higher educational aspirations of the youth by equipping them with knowledge and skills for achieving upward mobility.

To strive continuously, to maintain and improve quality standards creating a benchmark for excellence.

To offer the students a wholesome campus experience; make them emerge as fine human beings and worthy citizen of a dynamic, pluralistic and egalitarian world.

The core values of the institution are secularism, equity, social commitment, quality, professional ethics and humanism.

The college governance is guided by Muslim Educational Society. The principal acts as intermediate between the management and various stakeholders. College Council is the top decision making body within the institution. HoDs are responsible for academic governance within the department according to the policies of IQAC and Managing Committee.

File Description	Documents
Paste link for additional information	<a href="https://www.meskeveeyamcollege.ac.in/Home/Aboutus/VisionMission">https://www.meskeveeyamcollege.ac.in/Home/Aboutus/VisionMission</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college follows a decentralized governance model with participative management led by the Muslim Educational Society (MES). The MES governs the college according to the regulations set by the UGC, the Government of Kerala, and the University of Calicut, with policies shaped through stakeholder consultation. The Principal is empowered to manage daily administrative and academic matters, supported by the college council and the IQAC in

decision-making processes. Decisions made by the council are implemented at the departmental level through the respective heads, who share responsibilities with faculty members. Class tutors address student-related issues in their classes, with support from class coordinators. Students convey their suggestions through class representatives to their tutors, who bring significant matters to the Department Council. Heads of Departments then present suggestions from each department at staff council meetings. After discussion, the council may recommend proposals to the governing body for implementation. The governing body thoroughly reviews these recommendations and, if deemed necessary, grants approval and assigns the Principal to oversee implementation through relevant administrative channels. This structured system ensures effective management and responsiveness to institutional needs and stakeholder inputs.

File Description	Documents
Paste link for additional information	<a href="https://meskeveeyamcollege.ac.in/Home/Administration/Organogram">https://meskeveeyamcollege.ac.in/Home/Administration/Organogram</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college operates through decentralized governance with participative management, led by the Muslim Educational Society (MES) and in accordance with UGC, Government of Kerala, and University of Calicut regulations. Institutional policies are shaped through stakeholder consultations, empowering the Principal to oversee day-to-day administration with strong support from the college council and the IQAC. Council decisions are implemented at the departmental level by heads of departments, who collaborate with faculty members to carry out these actions. Class tutors address student-related matters within their classes, with additional support from class coordinators. Students convey their suggestions and needs to their class tutors, either individually or through class representatives, who then bring notable issues to the Department Council for further discussion. Department heads subsequently present department-level suggestions at staff council meetings, where topics are reviewed and actionable recommendations are made for the governing body's approval. The governing body evaluates these recommendations carefully and, if approved, assigns the Principal to oversee their implementation through the

appropriate administrative channels. This structured process ensures responsive governance, effectively engaging all institutional stakeholders.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.meskeveeyamcollege.ac.in/Home/IOAC/IOAC%20Cell/180">https://www.meskeveeyamcollege.ac.in/Home/IOAC/IOAC%20Cell/180</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

MES Keveeyam College, affiliated with the University of Calicut, is a government-aided institution managed by the MES, an organization dedicated to minority education and upliftment in Kerala. The college's administrative and academic governance is led by the Principal, who oversees teaching, learning, and administrative functions. An annually formed College Council, headed by the Principal, comprises all department heads, the IQAC coordinator, two elected members, the head accountant, and the librarian.

In addition to this governance hierarchy, there are several academic and administrative bodies within the college, including the College Development Council (Planning Board), Academic Monitoring Cell, Admission Committee, UGC Cell, Research Promotion Council, Library Advisory Committee, University Examination Cell, DST FIST Implementation Cell, ICT Monitoring Cell, College Purchase Committee, Co-operative Store, and Co-operative Credit Committees. Statutory cells such as the Anti-Ragging Cell, Grievance Redressal Cell, Anti-Sexual Harassment Cell, Internal Complaints Committee, SC/ST Cell, and Minority Cell have been established in accordance with government and UGC guidelines. Additionally, the Human Rights Forum, Ethics Committee, Women Empowerment Cell, Equal Opportunity Centre, Road Safety Club, Red Ribbon Club, and Anti-Narcotic Club raise social awareness among students and promote gender justice, equality, and good moral conduct within the college.



File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://meskeveeyamcollege.ac.in/Home/Administration/Organogram">https://meskeveeyamcollege.ac.in/Home/Administration/Organogram</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution provides maximum welfare measures for the upliftment of its staff members by providing cordial and favourable working environment. All the welfare schemes of government like Pension, Gratuity, PF, Group Accident Insurance, maternity and paternity leaves, etc. are available to all the regular teaching and non-teaching staff. The institution also provides duty leave to teaching staff for attending various Training Programmes/ Orientation/ Refresher/ Workshops /Seminars. 15 casual leaves are available to the teaching staff and 20 for the non-teaching staff annually. The management provides Group Insurance and on the basis of performance incentives are given to them by the management. The otherwelfare measures includes,

- The college management provides travel grants for paper presentations in national and international conferences.



- Financial assistance is given to take membership in professional bodies.
- Faculty members are honoured for their notable achievements like awards of Doctoral and Post -Doctoral Degrees, other awards and recognitions in various fields, and participation in international conferences and seminars.
- Day-care facility for the children of the staff.
- The cooperative store provides stationery items at a subsidized rate
- The canteen where food is provided at a subsidized rate.
- Gymnasium, Staff tour and retired staff Token of Appreciation is given for retiring staff.

File Description	Documents
Paste link for additional information	<a href="https://www.meskeveeyamcollege.ac.in/Home/GeneralFacilities/2508">https://www.meskeveeyamcollege.ac.in/Home/GeneralFacilities/2508</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

##### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**79**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**To enhance the efficacy and competency of both teaching and non-teaching staff, the institution has established an effective mechanism for timely performance evaluation.**

1. **Student Evaluation of Teachers:**To assess the quality of the teaching staff, students are asked to evaluate their teachers using software implemented by the IQAC.
2. **Self-Appraisal of Teachers:** Every teacher is required to complete a self-appraisal form (Academic Performance Indicator), which provides an annual performance review that includes curricular, co-curricular, and research activities conducted each year. The self-appraisal form for regular teachers is a fundamental requirement for career advancement as per UGC guidelines. The IQAC collects self-appraisal forms from Ad-hoc faculty, and incentives are awarded based on this evaluation.
3. **Self-Appraisal of Non-Teaching Staff:**The IQAC collects self-appraisal forms from non-teaching staff to evaluate their performance, focusing on major indicators such as efficiency and the timely completion of assigned tasks.
4. **Monthly and Annual Reports:**Monthly and annual reports prepared by the Heads of Departments contain details of all activities organized in the department, including invited lectures, seminars, and major achievements of students and faculty members.
5. **Academic Monitoring Cell:**The Principal ensures the completion of the syllabus by teachers through the Academic Monitoring Cell.
6. **Review by IQAC Core Committee:**During the annual internal academic audit, the core committee of the IQAC reviews the profiles of teachers and presents suggestions for performance improvement.

File Description	Documents
Paste link for additional information	<a href="https://www.meskeveeyamcollege.ac.in/Home/IQAC/IQAC%20Cell/180">https://www.meskeveeyamcollege.ac.in/Home/IQAC/IQAC%20Cell/180</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has a transparent and well-planned financial management system, with the government and management as the main

sources of funds. There is a mechanism for both external and internal audits of the institution's financial statements. Financial audits of grants and funds sanctioned by the government and UGC are conducted at three levels:

1. Chartered Accountant: After a stipulated period, the accounts for all grants and funds sanctioned by the government and UGC are initially submitted to a Chartered Accountant. The auditor issues an audit report along with a utilization certificate and all necessary rectified accounts, which are submitted to the relevant sanctioned authorities.

2. Directorate of Collegiate Education: During the annual audits by the Directorate of Collegiate Education, the audit team verifies all financial documents related to the public funds utilized by the college.

3. Internal Audit: On behalf of the management, all daily transactions are verified by the treasurer and the secretary of the local management committee. The internal audit of management accounts is conducted by the treasurer of the MES Central Committee. The management has appointed M.A. Moideen and Associates and Venu K. as the external auditors. At the end of each financial year, they prepare annual financial statements and audit reports.

File Description	Documents
Paste link for additional information	<a href="https://www.meskeveeyamcollege.ac.in/Home/Aboutus/InstPolicy#Resource">https://www.meskeveeyamcollege.ac.in/Home/Aboutus/InstPolicy#Resource</a>
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

**15.74**

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institutional mechanism for the mobilization of funds ensures transparency and accountability through annual financial audits. All strategies regarding resource allocation and optimal utilization, as well as decisions concerning these matters, are made by the planning board. Since the institution falls under the aided category, the primary source of funding for its operations comes from the state government and management.

Major sources of income include:

- Grants-in-aid from the Government - Funding from DST-FIST for research infrastructure - Research funding from the Kerala State Council for Science, Technology, and Environment - Central/State Government/University funding for NSS, NCC, Women's Cell, Bhoomithrasena, and ED Club - Scholarships for students from both state and central governments - Endowments and scholarships provided by alumni, PTA, and management - Hostel fees from students, teaching staff, and working women from external institutions - Funds from non-governmental bodies such as PTA, alumni, and philanthropists - Rent from external bodies for conducting examinations, including those for the School of Distance Education - Rent from the auditorium and sports ground for various seminars and other programs - Contributions from management in the form of scholarships, payment of term fees for needy students, and financing for building construction and infrastructural development

File Description	Documents
Paste link for additional information	<a href="https://www.meskeveeyamcollege.ac.in/Home/Aboutus/InstPolicy#Resource">https://www.meskeveeyamcollege.ac.in/Home/Aboutus/InstPolicy#Resource</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Through value addition or certificate courses , IQAC promotes enhancement of the curriculum and ensures its effective application through innovative teaching techniques and the organization of FDP. In this respect, the crucial role of the IQAC is that of gathering feedback from main stakeholders and prefer plans and procedures by considering the same. The cell enhances the quality of teaching by advocating for learner-centric instructional approaches as well as the use of ICT-enabled tools and strategies. As for development of the teaching skills of the faculty members, workshops and seminars are conducted. Student evaluation processes are supervised by the IQAC with the help of Continuous Evaluation Cell. The cell ensures the timely submission of application for obtaining research fund from various agencies. The cell always ensures to provide benefit to community by conducting extension, outreach and social activities. The cell oversees effective use of physical and online resources. The cell ensures the financial support to the neediest in the form of scholarship and organises counselling, career guidance and other student related programmes through various bodies. The IQAC enhances the values of the institution including social responsibility, sustainability, and inclusivity through engagement in gender equity, environmental activities, and community service

File Description	Documents
Paste link for additional information	<a href="https://www.meskeveeyamcollege.ac.in/Home/IQAC/IQAC%20Cell/180">https://www.meskeveeyamcollege.ac.in/Home/IQAC/IQAC%20Cell/180</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC at MES Keveeyam College Valanchery has implemented a robust feedback system to continuously review the teaching-learning process and learning outcomes. Student feedback is gathered online via TCS (Total Campus Solution) software, covering teaching quality, college facilities, and teacher performance. Analyzed feedback is shared with faculty, with guidance provided for those needing improvement. Additionally, a suggestion box

allows students to submit feedback on facilities, helping the college update services. Teacher feedback informs IQAC's annual goal-setting, while parent insights, collected through questionnaires at PTA meetings, have inspired initiatives like the PG students' incubation center for NET preparation. Alumni feedback is collected during alumni gatherings and through the college website to enhance institutional practices, and employer feedback on alumni performance further informs curriculum development. Annual academic audits are conducted for all departments, clubs, and forums, ensuring record accuracy and identifying areas for improvement. High-performing departments receive recognition, encouraging healthy competition. IQAC also hosts Merit Day to honor outstanding staff and students and conducts an annual Faculty Development Program to enhance the skills of both teaching and non-teaching staff, fostering continuous improvement across the institution.

File Description	Documents
Paste link for additional information	<a href="https://www.meskeveeyamcollege.ac.in/Home/IQAC/Annual%20Report/2303">https://www.meskeveeyamcollege.ac.in/Home/IQAC/Annual%20Report/2303</a>
Upload any additional information	<a href="#">View File</a>

<p><b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b></p>	<p>A. All of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.meskeveeyamcollege.ac.in/Home/IOAC/Annual%20Report/2303">https://www.meskeveeyamcollege.ac.in/Home/IOAC/Annual%20Report/2303</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

We are dedicated to fostering a positive shift in attitudes and promoting gender equity within our institute. The "Shakthi" Women Empowerment Forum, operating under KSWDC, is committed to inspiring female students to actively pursue gender equality across various domains. Women development cell aims to empower girl students by offering them various opportunities to learn from women achiever's, entrepreneurs, experts, self-defense classes and also giving them a prospect to earn a living while studying through the programme called, 'Jeevanam'. Our curriculum follows gender inclusivity in the course materials. The college ensures gender equity and sensitization in curricular and co-curricular activities. Our Counseling Cell offers individual and group counseling, as well as yoga sessions and pre-marital counseling. Helen's House provides shelter and support for differently-abled individuals on campus. Furthermore, our Internal Complaints Committee and Anti-Sexual Harassment Cell serve as statutory bodies, headed by senior faculty members, addresses grievances related to sexual harassment. Gender audit is conducted in the college to evaluate institution's commitment to gender equity.

On campus, facilities include prayer hall, day care center, college hostel, fitness center, and Girls' Center with washrooms. The Girls' Center is outfitted with sanitary pad vending machines, an effective sanitary pad disposal system, and sick room.



File Description	Documents
Annual gender sensitization action plan	<a href="https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202022-23/CR7/7.1.1/7.1.1%20action%20plan.PDF">https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202022-23/CR7/7.1.1/7.1.1%20action%20plan.PDF</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202022-23/CR7/7.1.1/specific%20facilities%20and%20relevant%20info.pdf">https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202022-23/CR7/7.1.1/specific%20facilities%20and%20relevant%20info.pdf</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>A. 4 or All of the above</b>
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Bhoomitra Sena club functions along with Nature Club, NCC, and NSS to give emphasis on reducing the generation of waste material and its proper disposal in the campus.

**Solid Waste**

Cups, plates, bottles, straws, and cutlery made of plastic are banned. Paper usages for office purposes and notices have been replaced by electronic media. Separate bins for non-biodegradable and biodegradable waste are kept in the the campus. College canteen and the hostels are equipped with biogas plants. The gas produced is used for cooking purposes and bio composting. An incinerator has also been installed in the campus. Collected used plastic pens undergo sorting, with those suitable for reuse refilled and offered to students at a discounted rate.

**Liquid waste**

The major liquid waste includes effluents from toilets and laboratories. Black water from toilets of hostels and college is being collected, treated and disposed utilizing proper septic tank (10 of them) and soak pit system constructed in the premises. Laboratory liquid chemical waste is collected and safely disposed after proper neutralization.

**E- Waste**

E-waste generation is minimized by purchasing durable products in required quantity. Some of the used equipment is exchanged with the vendor and a buyback system is implemented.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**

A. Any 4 or All of the above

**5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The student population of the college is diverse, including individuals from various social and economic backgrounds. The college community includes individuals from different religious affiliations and socio-economic statuses.

Women Empowerment Cell - SAKTHI, Unnat Bharat Abhiyan, NSS, NCC and extension programmes incorporate activities that promote harmony towards cultural, regional, linguistic and other diversities. College fine arts club celebrates all festivals like Onam, Eid, Holi, Christmas etc, delivering the message of togetherness and cultural diversities. College celebrates environmental day, National reading day etc. College collaborates with Spic Macay to organise various art & cultural programs to familiarise students with various traditional and cultural art forms.

As an esteemed institute in the locality, college plays a crucial role in the development of the surrounding society. With various organisations like NSS, NCC, Red Ribbon Club, the institute collaborates with the local bodies around the college for the wellbeing of the local people A street play organised under the banner of NSS unit, MES Keveeyam College, Valanchery, which was staged as part of World Anti-Narcotic Day observance was intended to spread the awareness about repercussions of narcotics. NCC celebrated RASHTRIYA EKTA DIVAS and AZADI KA AMRUTH MAHOTSAV with various events and competitions marking the importance.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college celebrates Independence Day and Republic Day, It awakens the youth to strengthen the country morally, socially and economically and imparts the traditional values and heritage of our country and instils the need to protect them.

NSS and NCC units engaged in cleaning the grounds of nearby government offices and college grounds on Gandhi Jayanti. The Gandhi Corner in our library is a dedicated space honouring Mahatma Gandhi's life and philosophy. To promote scholastic studies and uphold the values defended by the three great visionaries, Dr. P.K Abdul Gafoor, Dr. N.K Mohammed and Sri. N. Damodharan, academic chairs have been constituted in their names.

WEC provides a platform to empower girl students. The Department of Physical Education organises yoga and meditation sessions and classes in association with International Yoga Day. As part of the Reading Week celebrations, the Department of English organised different programmes.

Red Ribbon club, NSS and NCC organized Blood Donation camp. Red ribbon club observed World Aids day, and also conducted pencil drawing competition on drug abuse. Red Ribbon club also observed National Youth Day and conducted various competitions. Bhoomithra Club brings awareness to reduce energy consumption and observe important days .

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202022-23/CR7/7.1.9/7.1.9%20supporting.pdf">https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202022-23/CR7/7.1.9/7.1.9%20supporting.pdf</a>
Any other relevant information	<a href="https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202022-23/CR7/7.1.9/Relevant%20info.pdf">https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202022-23/CR7/7.1.9/Relevant%20info.pdf</a>

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p><b>A. All of the above</b></p>
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

On Republic and Independence Day, Principal hoisted the national flag and received the guard of honour. Various competitions, chart exhibitions quizzes etc. were conducted as part of Azadi Ka Amrit Mahotsav,.As a part of Har Ghar Triranga flags were distributed.

On Reading Day, talk on "Reading Selectively : An Alternative Technique", Quiz Competition, hand written magazine competition,

Book Fair, Donation of books to nearby schools, musical dramas and book review competition. On the birth anniversary of Sardar Vallabhai Patel NCC cadets of college participated in the Unity run organised by University of Calicut.

A street play and talk was organised by NSS to observe World Anti-Narcotic Day. Red Ribbon club, NSS and NCC in association with BDK Tirur and Govt. Hospital Perinthalmanna organized Blood Donation camp. Red ribbon club observed World Aids day, and conducted pencil drawing competition on drug abuse. Red Ribbon club observed National Youth Day and conducted various competitions.

On International Day of Girl Child, WEC-Sakthi in association with KSWDC organized a talk on 'Our Time is now -Our Rights, Our Future'. Ozone Day, World Wetland Day, National Science Day, World Water Day, World Paper Bag Day, National Education Day, Hindi Day, and World Arabic Language Day were observed.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE 1: Social Responsibilities and Community Engagement

1. Title of the practice -We Care- Supporting the Society

2. Objectives of the Practice

- To inculcate social values and compassion towards fellow beings and to make capable of organizing events efficiently and responsibly

3. The Context

Being a backward rural community, the society required greater stimulation and support.

#### 4. Practice

Eye check-up camps, One month anti -drug campaign by NSS and NCC, Swachh Sagar Surakshith Sagar Abhiyan ,Road Safety campaign ,Blood donation camps ,Web Development training programme for Students, Online Training Program for Kudumbasree Workers

#### 5. Evidence of Success

Inculcated values of compassion and care among students along with the betterment of society.

#### 6. Problems Encountered

Difficulty in executing the action plans considering the hectic semester system.

#### BEST PRACTICE 2: Women empowerment

##### 1. Title of the practice - Shakti

##### 2. Objectives of the Practice

To empower girl students by facilitating opportunities for them.

##### 3. The Context

To create an awareness among students and parents on being empowered and financially independent

##### 4. The Practice

College constituted women development cell, following guidelines given by government. Girl students are given various opportunities for entrepreneurship, leadership opportunities, and interactive sessions with successful women

##### 5. Evidence of Success

a, Reduced number of girl drop outs.

b. Increased number of girl students pursuing higher education and successfully placed.



## 6. Problems Encountered

Need to create more awareness among parents on the importance of girl's education.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.meskeveeyamcollege.ac.in/Home/StudentAffairs/WomenEmpowermentCell/1679">https://www.meskeveeyamcollege.ac.in/Home/StudentAffairs/WomenEmpowermentCell/1679</a>
Any other relevant information	<a href="https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202022-23/CR7/7.2.1/7.2.1%20supporting.pdf">https://meskeveeyamcollege.ac.in/SSR-Documents/AQAR%202022-23/CR7/7.2.1/7.2.1%20supporting.pdf</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

M E S Keveeyam College Valanchery was founded with the noble aim of providing higher education opportunities to underprivileged sections of society, particularly minorities. Considering the students from surrounding rural area, the college hosts a Coaching Centre for Minority Youth and a Premarital Counselling Centre, administered by the Directorate of Minority Welfare, Government of Kerala. There functions a Counselling Centre and Women Empowerment Cell, actively contributing to its inclusive ethos. The positive impact of these initiatives is evident in the notable increase in female minority student enrolment in recent years, with a growing trend of re-enrolment among female students who had previously taken an interval from their studies.

The Women Development Cell at the college is actively engaged in nurturing the all-inclusive development of female students. Numerous seminars and workshops are organized, aimed at empowering women. An innovative initiative of the Women's Cell, JEEVANAM, offers financial aid and training to students interested in venturing into diverse fields such as tailoring, embroidery, crafts, painting, culinary arts, soap and balm production, jewellery making, photography, DTP services, mehendi application, bridal makeup, cake baking. The college facilitates sales events to showcase the students' products and services, with profits from these ventures allocated.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

#### Construction of new Academic Block

Modernisation of Auditorium with updated amenities and technological facilities.

#### Digitalization of library

Introduction of Skill based courses to the curriculum, add on and certificate courses.

#### Implementation of NEP

Instituting more supportive programs for Differently abled students

Initiation of a special centre for the skill enhancement of Teaching Staff and Non- Teaching Staff.

Initiate new certificate courses linking MoU with government agencies.

Linkages between institutions for student projects and internships.

Product/process development and entrepreneurship to be promoted. Seed money and incubation centre up to one lakh.

Facilitation Centre for self-employment of students.

Development of e-content by teachers and students

FDPs on contemporary topics

Implement OBE

Mentoring system to be strengthened.

Internal Evaluation System to be reformed, to asses COs and Pos.

Internal & External Academic Audit.

Professional development programmes for NTS.

Publication of articles in journals/books by faculty members to be encouraged

Extension activities

Internships in all departments

Scholarships to be increased

Capacity-building initiatives: soft skill development, language and communication skill, life skills, ICT/computing skills etc.

Competence building: Guidance for competitive examinations, career-counselling,

Alumni involvement in developmental activities

E-governance

Value-based education, gender-equity, environmental consciousness, professional-ethics, tolerance and harmony to be promoted

Celebrate days of national and international importance

Promoting Green practices in campus

Green audit and energy audit

Incentives to teachers: Financial support to attend conferences, workshops and towards membership fee of professional bodies

Placement drives with additional focus to place slow learners